



**CHAMPLAIN
COLLEGE**

Continuing Professional Studies

ADMISSION PROCEDURE CHECKLIST (PLEASE COMPLETE)

- Application has been completed and signed.
- Your writing sample/essay and professional resume have been included.
- Official high school transcript or GED scores have been requested to be mailed to:
Champlain College
Continuing Professional Studies Division
PO Box 670
Burlington, VT 05402

These can also be faxed to (802) 865-6447

- SAT 1 or ACT scores - for high school graduates from the within the last five (5) years and who have not completed any college level coursework - have been or will be sent to Champlain College.
- Official college transcripts for previous college experience have been requested to be mailed to:
Champlain College
Continuing Professional Studies Division
PO Box 670
Burlington, VT 05402

Note: College transcripts will NOT be accepted via fax. They must be mailed.

- If applying for financial aid: go to www.fafsa.ed.gov to fill out your FAFSA application online